



SUPPORT SERVICES DIVISION



CITY OF VENICE
POLICE DEPARTMENT

1350 RIDGEWOOD AVENUE • VENICE, FLORIDA 34292

MAIN 941.486.2444 • FAX 941.480.3027

Explorer Request Form

Please complete and return this form at least 14 days prior to event. Keep in mind that a request received 30 days or more before the event start date is more likely to be granted than one with less notice.

Event title: _____

Sponsoring group or agency name: _____

Primary Contact Name: _____ phone # _____

Secondary Contact: _____ phone # _____

Event Date: _____ End Date: _____

Start time for Explorers: _____ End Time: _____

Description of Expected Explorer Duties: (example: Nighttime security, parking, fingerprinting, etc.)

Any other notes/requests/equipment Explorers requested to provide:(child fingerprint cards ,etc.)

Date form completed: _____

Person Completing Form: _____ Title: _____

Phone number (if different from above) _____

Venice Police Explorers is a non-profit organization and runs off donations. Your donation helps to send Venice Explorers Post #86 to all Florida Association of Police Explorers (www.floridaexplorers.com) meetings, conferences and training across the state. We set a donation fee rate at: 0-4 hours \$100.00; 5-7 hours \$150.00; 8-11 hours \$200.00 and over 12 hours \$250.00; Multi-day rare at \$200.00 a day. Make checks out to Venice Police Explorers Post #86. Your donations are tax deductible.

-----EXPLORER USE ONLY BELOW THIS LINE-----

Date Received: _____

Rec'd By: _____ Sergeant approval: _____

Date Payment Rec'd: _____ Form / Amt: _____

Notes ref event: _____